*Jennie King Mellon Library Chatham University*

Donation Form

(Staff: Complete this form if the donor wants a letter of acknowledgement and put the form in Jill’s box.)

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date ­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Do you wish to receive a letter of acknowledgement? Yes No

I have donated \_\_\_\_\_\_\_\_ hardbacks \_\_\_\_\_\_\_\_ paperbacks \_\_\_\_\_\_\_ journals \_\_\_\_\_\_\_\_ AV materials

Other formats, please specify (include number of items) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of donor Signature of Staff Member

*Comments:*

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Signature of donor Signature of Staff Member

*Comments:*